

**Why are dealers inspected?**

Wisconsin statutes and DOT Administrative Code specify acceptable trade practices and business facility and record keeping requirements for motor vehicle, wholesale and salvage dealers. Inspections are necessary to ensure dealers comply with standards.

**What does the inspection consist of?**

Facilities and records are periodically inspected to ensure compliance with state regulations pertaining to maintenance of facilities, record keeping, inspection/disclosure-of-condition of vehicles offered for sale, and proper usage of required forms.

**How often are dealers inspected?**

An initial inspection is made when a first-time application for a wholesale or salvage dealer license is received and each time the dealer changes business location or there is a change of ownership.

First-time retail motor vehicle dealers complete application forms on their individual backgrounds and their business facilities. When their applications are approved, they receive an informational video and guide book on record-keeping and disclosure rules, how to complete a purchase contract and how to complete title/registration applications. A field investigator will inspect the dealership after the dealership has had some time to study the tape and guidebook.

**What do inspections accomplish?**

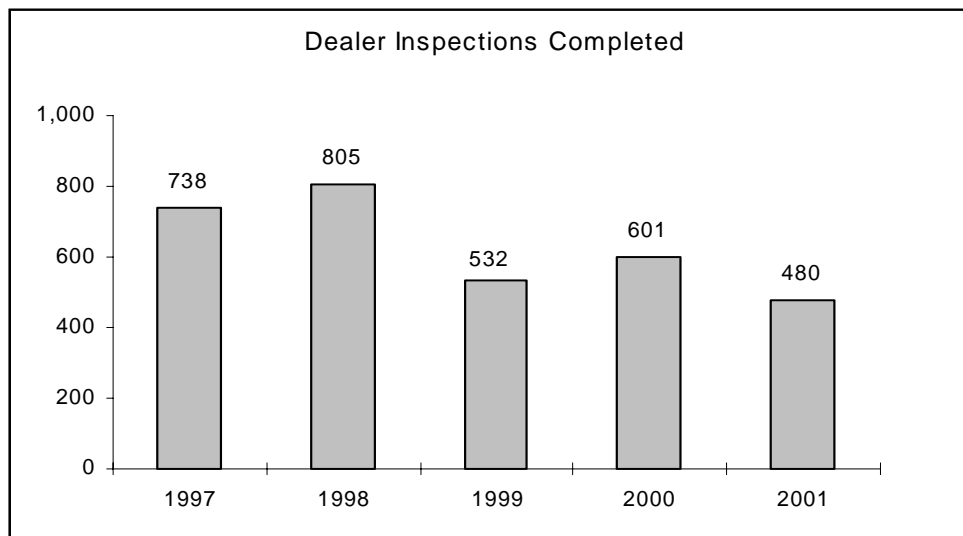
Licenses are granted, granted conditionally, or denied, based on inspection findings. Periodic inspections result in an "all OK" rating or required corrective action by the dealer within 15 days.

**How much do they cost?**

There is no fee for inspection.

**For more information contact:**

Bureau of Vehicle Services  
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Source: Field Investigations Unit Work Statistics